



Institutional Animal Care and Use Committee

March 28, 2025-12:00 pm TJC Genecov Science Building Room 103

Committee Members Present: Jennifer Council LVTg, BS; Cathy Cooper, DVM, Rebecca Owens PhD Chair Elect; Brian Duplechain; Steven Lloyd; Kristi Freislinger; Therese Pymonto LVTg; Stefanie Santee, Kelly Brown, Carol Black DVM;

Visitor: Jennifer Boshart, Rachel Cooke, Leah Griggs, Analysia Ordorica

Voting Members not Present: Cliff Boucher, Ph.D.

Agenda Item	Discussion Notes / Activities	Actions / Direction
Meeting opened on TJC main campus Genecov 103 at 12:19 PM	-confirmed if the minutes were being taken. -All participants responded to Dr. Owens Welcome.	-Quorum present. Committee can proceed with the Agenda.
Motion to approve minutes from August 2024	-Dr. Owens confirmed that the committee members had a copy of the August 2025 meeting minutes to review. -Dr. Owens then opened for a discussion for any corrections regarding the minutes from August 2024. -No recommendations were made to amend the minutes. Dr. Owens made the motion to approve the minutes. -Dr. Cooper made the first motion to approve. -Jennifer made the second motion to approve. -Committee voted to approve minutes.	-All agreed to approve the minutes from the August 2024 meeting with no modifications.
Program and Facility Semiannual Review	-Dr. Owens would like to change the checklist, it is a recommendation. Jennifer council asked the quorum if there is any recommendation if they have to add to the check list.	-Krisiti asked about verbiage correction. -Facility Review -No comment on Program Review

	<ul style="list-style-type: none"> - Dr. Owens went over the checklist for facility check list to their findings that it was acceptable or non-applicable. -Program review there is an actual signature form. Form has been passed out for everyone to overview. If not agreed upon we will send out form for digital signature. - Working on TJC website for Training for IACUC training. -Record keeping. Was missed informed on who they were supposed be sent to for published on TJC website. -Facility inspection- would like to open that to the overall committee, it is not required, but it is open to the whole committee. The next one will be in the Fall 2025. 	<ul style="list-style-type: none"> -Facility inspection – Carol Black Friday with enough notice, early morning and late afternoon with going all the way to TJC north. -Will send out invite with notice.
Personnel and Qualification Training	<ul style="list-style-type: none"> -Dr. Owens overviews what training we are working on for the committee. This is a requirement we will need to have for the IACUC committee. 	<ul style="list-style-type: none"> -No action required. -Link will be sent out with invite, so the link is not something that will have to go looking for.
New Business	<ul style="list-style-type: none"> -Dr. Owens asked if there is any new business. -Dr. Cooper full transparency. Jennifer let the USDA that Dr. Schmid was no longer here, and that Dr. Cooper is the new DVM. They sent it to Dr. Schmid instead. Missed a report. USDA has been updated to Dr. Cooper now. -IACUC meetings where Dr. Trent was once a year. IACUC has then updated to twice a year. 	<ul style="list-style-type: none"> - Everything has been updated and fixed, no action is required.
Adjournment	<ul style="list-style-type: none"> -No other issues to be discussed. -Dr. Owens asked to make the motion to adjourn. - Carol Black made the first motion to adjourn. - Steven Lloyd made the second motion to adjourn. -The committee voted to adjourn. 	<p>Meeting adjourned at 12:45 pm</p>

Dr. Rebecca Owens
IACUC Chairperson

Rachel Cooke
Scribe