



TJC
OFFICE OF THE PRESIDENT

NOTICE OF MEETING

Notice is hereby given that the Board of Trustees of the Tyler Junior College District will meet in person and via teleconference in accordance with guidelines established by the Office of the Governor at 11 a.m. on the 25th day of March, 2021, in the Board Room, White Administrative Services Center, at the College, in the City of Tyler, Texas, for the purpose of addressing the following agenda. Members of the public are able to attend in person or listen remotely by following this link: <https://tjc.zoom.us/j/91349639536?pwd=TS503NseEgyUDNnTkRaenVYK3dsUT09>.

Because of the College's COVID-19 protocols regarding physical distancing, seating space is limited; therefore, any member of the public who desires to address the Board during the Public Comment section of the agenda is required to register in person prior to the meeting with the Secretary to the Board, Ellen Matthews, or the Board's designee. Those who are registered to speak will be called to the podium or into the Board Room individually at the appropriate time.

1. Meeting called to order.
2. Roll call and determination of quorum.
3. President's update and report.
4. Consideration of resolutions in memory of Bob McCarty and Eleanor Stringer.
5. Public comment.
6. Update presentation from the Wesley Foundation.
7. Consideration of minutes of the meeting held on February 25, 2021.
8. Consideration of updates to the Tyler Junior College *Board Policy Manual* (DEC-Local; DM-Local).
9. Consideration of designation of the positions of secretary and assistant secretary to the Board of Trustees.
10. Consideration of monthly financial and investment reports.
11. Consent agenda:
 - a. consideration of an increase in Family Learning Center of Tyler tuition;
 - b. consideration of agreement with Landmark Roofing and Sheet Metal for roof replacement and repairs at Potter Hall;
 - c. consideration of agreement with Landmark Roofing and Sheet Metal for roof and gutter/downspout replacement at Ornelas Hall;
 - d. consideration of new agreement with Commerce Bank to provide electronic vendor payments;
 - e. consideration of final annual renewal with Ellucian for Workflow Enterprise software subscription.
12. Closed meeting:
 - a. deliberation regarding personnel matters including the appointment, employment, evaluation, reassignment, duties, discipline, dismissal, retirement or resignation of a public officer or employee (Texas Government Code Section 551.074);
 - b. deliberation regarding real property (Texas Government Code Section 551.074).
13. Consent agenda/open meeting:
 - a. consideration of personnel matters.
14. Meeting adjourned.

The Board will tour the Rogers Palmer Performing Arts Center and then have lunch in the Art Gallery in that facility. This is a social function and unrelated to any business to be conducted by the Board.

Ellen Matthews

Ellen Matthews, Secretary to the Board

3/22/2021 10 a.m.

Date and time posted