**NOTICE OF MEETING**

Notice is hereby given that the Board of Trustees of the Tyler Junior College District will meet in person and via teleconference in accordance with guidelines established by the Office of the Governor at 11:00 a.m. on the 30th day of July, 2020, in the Board Room, White Administrative Services Center, at the College in the City of Tyler, Texas, for the purpose of addressing the following agenda. Members of the public are able to participate remotely by following this link: <https://tjc.zoom.us/j/98846737575?pwd=NFNnTW9GUGlQNHJPaStneWg3UDk0Zz09>.

Any member of the public that desires to address the Board regarding an item on this agenda must indicate their desire to speak by registering with the Board secretary or using the “raise hand” option during the Public Comment portion of the agenda.

1. Meeting called to order.
2. Determination of quorum.
3. Consideration of resolutions in memory of Robert Clemmons, Nancy Dugan and Sandy Modlin.
4. President’s update and report.
5. Presentation on efforts by the College regarding COVID-19.
6. Update from the Board of Trustees committee on COVID-19.
7. Public comment.
8. Consideration of minutes of the meeting held on May 28, 2020.
9. Welcome and introduction of new employees.
10. Consideration of new Associate of Science degree.
11. Consideration of updates to the Tyler Junior College *Board Policy Manual* (CAIA-Local; CAIC-Local; FI-Local; FLA-Local;

FLB-Local; FLBE-Local; DIAA-Local; FFDA-Local; GD-Local; DEC-Local).

1. Consideration of salaries for 2020-2021.
2. Consideration of a proposal to increase tax revenues for 2020 and set date for public hearing.
3. Consideration of monthly financial and investment reports.
4. Consent agenda:
5. consideration of resolutions authorizing the president of the Board of Trustees to execute deeds for the sale of delinquent tax properties in Smith County, Texas;
6. consideration of auditor engagement letter from Gollob Morgan Peddy PC for the Comprehensive Annual Financial Report for FY20;
7. consideration of purchase from Dell EMC of 2-in-1 devices for faculty;
8. consideration of purchase from Honorlock of remote online proctoring services;
9. consideration of interlocal agreement with City of Tyler Police Department for mutual aid law enforcement services;
10. consideration of purchase of system upgrade from Netsync Network Solutions for the Office of Technology Services;
11. consideration of annual maintenance agreement with L&L Asphalt Corporation for campus paving improvements;
12. consideration of lease agreement with AHS East Texas Health Systems for space in the Skills Training Center

(TJC West);

1. consideration of a COVID-19 related addendum to the existing MOU with Cantex Continuing Care Network,

LLC for providing shelter and other needs for nursing home residents during emergency evacuations;

1. consideration of new contract with Ellucian Talent Management Suite for a Talent Management Suite

software license;

1. consideration of new contract with Ellucian Elevate for an Elevate Software license;
2. consideration of purchase from Conference Technologies, Inc. for classroom technology refresh;
3. consideration of lease with UT Health Jacksonville for TJC leased space;
4. consideration of license and service agreement with Intellidemia for Concourse syllabus management;
5. consideration of new agreement with Mongoose for text messaging platform;
6. consideration of new agreement with TurnItIn, LLC for anti-plagiarism software;
7. consideration of new health services agreement with UT Health East Texas Physicians for the campus clinic;
8. consideration of agreement with Claims Administrative Services for new worker’s compensation insurance

policies;

1. consideration of purchase from ABM Texas General Services, Inc. of ABM Enhanced Clean Program in response to COVID-19 concerns for campus facilities (not including residential life);
2. consideration of annual renewal of housekeeping/janitorial agreement with ABM Texas General Services, Inc. to include new evening cleaning services for Residential Life and Housing to help with safety associated with

COVID-19;

1. consideration of new agreement with Bank Mobile for student refunds/disbursement services;
2. consideration of Construction Manager at Risk agreement with HGR General Contractors for renovations to

Rogers Student Center and Jenkins Hall;

1. consideration of Construction Manager at Risk agreement with Garrett and Associates for renovation/construction

of the TJC Welcome Center and office building renovations;

1. consideration of purchase from Rave of a new campus emergency alert system.
2. Closed meeting:
   1. deliberation regarding personnel matters including the appointment, employment, evaluation, reassignment, duties, discipline, dismissal, retirement or resignation of a public officer or employee (Government Code Section 551.074);
   2. deliberation regarding real property (Government Code Section 551.072).

17. Consent agenda/open meeting:

a. consideration of personnel matters.

18. Meeting adjourned.

The Board will have lunch in the Board Dining Room on the third floor of the Rogers Student Center.  This is a social function and unrelated to any business to be conducted by the Board.

Ellen Matthews, Secretary

Date and time posted

**NOTICE OF MEETING**

Notice is hereby given that the Board of Trustees of the Tyler Junior College District will have a work session prior to the Board meeting, in accordance with guidelines established by the Office of the Governor, at 10:00 a.m. on the 30th day of July, 2020, in the Board Conference Room, White Administrative Services Center, at the College in the City of Tyler, Texas, for the purpose of addressing the following agenda. The Board meeting is scheduled for 11:00 a.m. on the 30th day of July, 2020, in the Board Room, following this work session.

1. Meeting called to order.
2. Discussion regarding delinquent tax properties.
3. Work session on finances.
4. Discussion regarding Board of Trustees Evaluation of Expectations and Responsibilities.
5. Discussion regarding proposed salaries for 2020-2021.
6. Discussion regarding proposed changes to policies in the *Board Policy Manual* (CAIA-Local; CAIC-Local; FI-Local;

FLA-Local; FLB-Local; FLBE-Local; DIAA-Local; FFDA-Local; GD-Local; DEC-Local).

1. Discussion regarding new Associate of Science degree.
2. Discussion regarding date for public tax hearing.
3. Discussion regarding auditor engagement letter.
4. Discussion regarding purchase from Dell EMC of 2-in-1 devices for faculty.
5. Discussion regarding purchase from Honorlock of remote online proctoring services.
6. Discussion regarding interlocal agreement with City of Tyler Police Department for mutual aid law enforcement

services.

1. Discussion regarding purchase from Netsync Network Solutions of system upgrade for the Office of Technology

Services.

1. Discussion regarding annual maintenance agreement with L&L Asphalt Corporation for campus paving

improvements.

1. Discussion regarding lease agreement with AHS East Texas Health Systems for space in the Skills Training Center

(TJC West).

1. Discussion regarding a COVID-19 related addendum to the existing MOU with Cantex Continuing Care Network,

LLC for providing shelter and other needs for nursing home residents during emergency evacuations.

1. Discussion regarding new contract with Ellucian Talent Management Suite for a Talent Management Suite

software license.

1. Discussion regarding new contract with Ellucian Elevate for an Elevate Software license.
2. Discussion regarding purchase from Conference Technologies, Inc. for classroom technology refresh.
3. Discussion regarding lease with UT Health Jacksonville for TJC leased space.
4. Discussion regarding license and service agreement with Intellidemia for Concourse syllabus management.
5. Discussion regarding new agreement with Mongoose for text messaging platform.
6. Discussion regarding new agreement with TurnItIn, LLC for anti-plagiarism software.
7. Discussion regarding new health services agreement with UT Health East Texas Physicians for the campus clinic.
8. Discussion regarding agreement with Claims Administrative Services for new worker’s compensation insurance

policies.

1. Discussion regarding purchase from ABM Texas General Services, Inc. of ABM Enhanced Clean Program in

response to COVID-19 concerns for campus facilities (not including residential life).

1. Discussion regarding annual renewal of housekeeping/janitorial agreement with ABM Texas General Services, Inc. to include new evening cleaning services for Residential Life and Housing to help with safety associated with

COVID-19.

1. Discussion regarding new agreement with Bank Mobile for student refunds/disbursement services.
2. Discussion regarding Construction Manager at Risk agreement with HGR General Contractors for renovations to

Rogers Student Center and Jenkins Hall.

1. Discussion regarding Construction Manager at Risk agreement with Garrett and Associates for

renovation/construction of the TJC Welcome Center and office building renovations.

1. Discussion regarding purchase from Rave of a new campus emergency alert system.

Ellen Matthews, Secretary

Date and time posted