The Tyler Junior College Vocational Nursing Program is a one year, 48-credit hour curriculum leading to a certificate of proficiency-Vocational Nursing. Graduates of the program are eligible to take the NCLEX-PN examination to become a Licensed Vocational Nurse (LVN) within the guidelines set forth by the Texas Board of Nursing.

Tyler Junior College School of Nursing and Health Sciences Vocational Nursing offers admission twice a year (in the Fall and the Spring semesters) at the TJC-Tyler Locations. TJC-Tyler offers an AM and an evening program annually in the Fall and Spring semesters. TJC-Lindale campus and TJC-Rusk campus offers a Fall AM program.

Acceptance into the Vocational Nursing Program is via a competitive ranking process for selection based on a points system awarded for designated criteria.

Application Requirements:

See the Steps to Prepare on the Vocational Nursing website. Application to the Vocational Nursing Program requires the following steps:

- Admission to Tyler Junior College.
- Advisement by a School of Nursing and Health Science advisor (Rogers Student Center, 2nd Floor) for academic counsel if a new TJC student. If student is returning to TJC or to the VN program, they may go directly to the Vocational Nursing Records Coordinator.
- See the Records Coordinator for program checklist verification.
- Completion of prerequisite course Anatomy and Physiology (BIOL 2404) OR Anatomy and Physiology I and II (BIOL 2401 and BIOL 2402) with a C or better.*
- Completion of ATI TEAS Test with the passing composite score.
- Application for Declaratory Order from the Texas Board of Nursing, if needed.
- Submission of Vocational Nursing Application packet and completed online application form during designated admission period.
- Applicants must visit the Vocational Nursing website: www.tjc.edu/vn
- Titer and Immunization requirements for Vocational Nursing students:

Effective September 1, 2017, all students applying to the Vocational Nursing program are required to submit, with their application, a positive titer (blood work) with numerical index values for negative, equivocal, and positive results for the following immunizations: Measles (Rubeola) IgG Antibody, Mumps Virus IgG, Rubella Antibody Screen, Varicella Zoster IgG, and Hepatitis B Surface AB Quant Titers. Additional requirements, if accepted, include: a current negative Tuberculosis Test (within the last year), proof of Tetanus, Diphtheria, Pertussis (Tdap) vaccination (within the last 10 years) and a current American Heart Association BLS for Healthcare Providers CPR card. Only the American Heart Association Healthcare Provider BLS CPR will be accepted.
A. Application to Tyler Junior College:
1. Applicants must be 18 years of older at the time of classes starting to be selected to the Vocational Nursing Program.
2. The admission requirements for the College are in the College Catalog located on our website, www.tjc.edu/catalog. Admission to Tyler Junior College does not guarantee admission to the Vocational Nursing Program.
3. Applicants must make application to Tyler Junior College by visiting, www.tjc.edu/apply and submit official transcripts of all other colleges previously attended.

B. Meet with School of Nursing and Health Science advisor for evaluation of coursework if new to TJC.
1. To ensure transferability of coursework, transcripts and course descriptions will be evaluated, if necessary.
2. If student is returning to TJC or repeating the VN program, they may go directly to the Department Chair or Records coordinator.
3. Develop an educational plan with advisor, if available.
1. Meet with the Vocational Nursing Records Coordinator at the time of application to ensure eligibility for application to the Vocational Nursing Program

C. Program prerequisite Course
1. Pre-requisite of Anatomy and Physiology (BIOL 2404) is required with successful completion grade of “C” or better to make application. (BIOL 2401 Anatomy and Physiology I and BIOL 2402 Anatomy and Physiology II combined, may substitute for BIOL 2404). *Students may be currently enrolled in BIOL 2404 or BIOL 2402; however, courses must be completed, and grades must be submitted at course completion for application to be considered complete. If grades are not submitted within 48 hours of completion of the course, application will be pulled as incomplete.

D. ATI TEAS Test
1. Test may be taken at the Tyler Junior College’s Testing Center. All individuals preparing to take the TEAS test must first create an ATI account by visiting www.atitesting.com (prior to arriving at Go to www.tjctesting.setmore.com to schedule the ATI TEAS exam.
  - The ATI TEAS measures basic essential skills in the academic content areas of reading, mathematics, science and English and language usage. ATI TEAS scores are good for one year.

E. Program Locations
1. When applying for spring admission classes, applicants may submit a first location choice to the offered class sites during the published application period dates. Spring admission classes need only choose one class.
2. MMR, HEP B, and Varicella Titer Reports, ATI TEAS qualifying composite scores, verification of completed or in progress pre-requisite course, Selective Admissions online application (typed and signed), and the Admission Packet must be brought with you to the main campus Vocational Nursing Program office located in the Rogers Nursing and Health Science 0.020 office. No applications will be accepted without Titer Reports (lab work, not immunizations) the Selective Admission Application form, ATI TEAS composite test scores, and the completed application packet for the Vocational Nursing Program.
3. VN Sites for Fall Admission:
   TJC Tyler Main Campus AM and PM classes, TJC North (Lindale), and TJC South (Rusk)
   Applications must be completed online, printed, signed, and returned along with the admission packet, Titer Reports, and ATI TEAS Scores to the TJC-Tyler Main Campus VN office in the Rogers Nursing and Health Science building 0.020 office Monday through Friday from 8 A.M.-4 P.M., except on Good Friday, April 10, 2020 and the last day of the admission period, when the deadline is Tuesday, April 22, 2020 at 11:30 AM.
4. Vocational Nursing offices are located inside the TJC-Tyler Rogers Nursing and Health Science Building, Zero level, 0.020 nursing office.

5. Applicants for placement into the Vocational Nursing Program (including all awarded points for consideration) must be on file in the Selected VN site by the last day of the published application period to be considered for placement evaluation. **No points for placement will be awarded after the application deadline.**

F. Contact Information:

1. Web site: www.tjc.edu/VN email: lvninfo@tjc.edu

2. TJC-Tyler
   - Phone 903-510-2471
   - Fax 903-510-2592

3. TJC-Lindale (for VN office call 903-510-2471)
   - Phone 903-510-3100
   - Fax 903-881-8356

4. TJC Rusk (for VN office call 903-510-2471)
   - Phone 903-510-3111
   - Fax 903-510-3179

**APPLICATION DATES**

The Fall Class Admission Period for TJC Vocational Nursing Tyler AM, Tyler PM, Lindale AM, and Rusk AM Classes are from 8:00 AM-4:00 PM Monday through Friday (except for Good Friday on April 10) and ends Tuesday, April 22, 2020 at 11:30 AM.

**INFORMATION SESSIONS**

Information sessions will be available on our website at [www.tjc.edu/VN](http://www.tjc.edu/VN) which can answer some important questions that students may have. These sessions are online and provide information about the Vocational Nursing program admission, application, and acceptance policy, as well as any information about the Vocational Nursing program itself. A survey is provided at the end of the session, survey participation is necessary and will be confirmed by the Department Chair/Site Coordinator.

**Selection Process:**
Priority selection is awarded to all applicants whom are considered complete, i.e. prerequisite course is taken prior to application.

After the individual points are calculated, applicants are placed in order from highest to lowest positions according to points. Applicants will be selected based on points awarded. The applicant selected for tentative placement into the VN program will receive a letter of VN acceptance from the VN Department Chair via TJC student email addresses. Within two weeks of receiving the letter from the VN Department Chair, an acceptance reply email must be returned to the Vocational Nursing program office.
All accepted applicants will be required to submit a urine drug screen, physical, required immunizations, and American Heart Association Healthcare Provider CPR. All accepted applicants will be required to submit a criminal background check to the Texas Board of Nursing. Criminal history (do not do this until instructed) and a negative drug screen. If the applicant presents with a positive drug screen, the student is ineligible to attend the VN program. If the applicant is not cleared by the Texas Board of Nursing prior to the first day of class, that student is ineligible to attend the VN Program. All applicants will be required to submit titers for Measles (Rubeola), Mumps, Rubella, HEP B Surface AB, and Varicella with EIA value lab reports.

To confirm placement in the VN program, the VN office must receive written acknowledgement of acceptance and attend the assigned orientation session. Failure to do so will result in forfeit of admission to the VN program. A space vacated by forfeiture or for health reasons will be filled from the alternate list.

Applicants not selected for conditional placement into the VN program will be notified in writing via TJC student email of their status. Positions vacated prior to orientation will be filled from the alternate list. After the first day of class, the alternate list will be destroyed. Those individuals remaining on the list will not be automatically be considered or receive priority in any future application periods. Applicants must reapply following current established admission period guidelines.

IMPORTANT PROGRAM POLICIES

Tyler Junior College
School of Nursing and Health Science
Policy on Criminal Background Check Documentation

All applicants to our Nursing and Health Sciences programs must be able to pass a criminal background check that includes the provision of necessary documentation for the background check agency to make it reliable. Said documentation for the background check agency may include an authenticated social security card and positive identification such as a driver's license.

The application to the VN program is required to have a criminal background check which includes fingerprinting following the guidelines of the Texas Board of Nursing. (Do not do this until instructed: Procedure and instructions will be given from the Vocational Nursing Program at orientation.)

Having been accepted in the Vocational Nursing Program, enrollment is necessary for 12 consecutive months to complete the nursing curriculum, graduate and to attain eligibility to apply for licensure.
Eligibility for NCLEX-PN Licensure

Applicants must be eligible to sit for LVN licensure through the Texas Board of Nursing to be eligible to apply to the LVN Program.

DECLARATORY ORDER INFORMATION

The Tyler Junior College Vocational Nursing Program requires that, if a Declaratory Order needs to be filed with the Texas Board of Nursing, the applicant file such petition PRIOR to making application to the program. If accepted into the VN Program, the student must present the outcome letter to the VN office within one week prior to the start of school. All students upon acceptance into the program will receive and FBI background check from the Texas Board of Nursing and if clear will receive a “blue card”. This also will need to be presented to the VN office prior to one week of the start of school. If the outcome letter states that the case is being referred to the enforcement department or the “blue card” is not received in the VN office, the student will not be allowed to participate in the Vocational Nursing Program until such incidents have been cleared and the next available student will be called to participate.

If you can answer yes to any of these questions EXCEPT number 1, you need to contact the BON at www.bon.state.tx.us

[ ] Yes [ ] No (1.) Are you enrolled, planning to enroll, or have you graduated from a nursing program?
Name of Nursing Program:
Location: ______________________________________________________________________________

[ ] Yes [ ] No (2.) For any criminal offense, including those pending appeal, have you:
A. been convicted of a misdemeanor?
B. been convicted of a felony?
C. pled nolo contendere, no contest, or guilty?
D. received deferred adjudication?
E. been placed on community supervision or court-ordered probation, whether or not adjudicated guilty?
F. been sentenced to serve jail or prison time? Court-ordered confinement?
G. been granted pre-trial diversion?
H. been arrested or have any pending criminal charges?
I. been cited or charged with any violation of the law?
J. been subject of a court martial: Article 15 violation; or received any form of military judgment/punishment/action?
(You may only exclude Class C misdemeanor traffic violations).

NOTE: Expunged and Sealed Offenses: While expunged or sealed offenses, arrests, tickets, or citations need not be disclosed, it is your responsibility to ensure the offense, arrest, ticket, or citation has, in fact been expunged or sealed. It is recommended that you submit a copy of the Court Order expunging or sealing the record in question to our office with your application. Failure to reveal an offense, arrest, ticket, or citation that is not in fact expunged or sealed, will at a minimum, subject your license to a disciplinary fine. Non-disclosure of relevant offenses raises questions related to truthfulness and character.
NOTE: Orders of Non-Disclosure: Pursuant to Tex. Gov't Code § 552.142(b), if you have criminal matters that are the subject of an order of non-disclosure you are not required to reveal those criminal matters on this form. However, a criminal matter that is the subject of an order of non-disclosure may become a character and fitness issue. Pursuant to other sections of the Gov't Code chapter 411, the Texas Nursing Board is entitled to access criminal history record information that is the subject of an order of non-disclosure. If the Board discovers a criminal matter that is the subject of an order of non-disclosure, even if you properly did not reveal that matter, the Board may require you to provide information about any conduct that raises issues of character.

[ ] Yes [ ] No (3.) Are you currently the target of subject of a grand jury or governmental agency investigation?

[ ] Yes [ ] No (4.) Has any licensing authority refused to issue you a license or ever revoked, annulled, cancelled, accepted surrender of, suspended, place on probation, refused to renew a license, certificate or multi-state privilege held by you now or previously, or ever fined, censure, reprimanded or otherwise disciplined you?

[ ] Yes [ ] No (5.) *Within the past five (5) years have you been addicted to and/or treated for the use of alcohol or any other drug?

[ ] Yes [ ] No (6.) *Within the past five (5) years have you been diagnosed with, treated, or hospitalized for schizophrenia and/or psychotic disorders, bipolar disorder, paranoid personality disorder, antisocial personality disorder, or borderline personality disorder?*

If “YES” indicate the condition: [ ] schizophrenia and/or psychotic disorders, [ ] bipolar disorder, [ ] paranoid personality disorder, [ ] antisocial personality disorder, [ ] borderline personality disorder

*Pursuant to Occupations Code §301.207, information regarding a person’s diagnosis or treatment for a physical condition, mental condition, or chemical dependency is confidential to the same extent that information collected as part of an investigation is confidential under the Occupations Code §301.466. You may indicate “NO” if you have completed and/or in compliance with Texas Peer Assistance Program for Nurses (TPAPN) for substance abuse or mental illness.

***IF YOU ANSWER “YES” TO ANY QUESTION #2-#6, YOU MUST PROVIDE A SIGNED ADN DATED LETTER DESCRIBING THE INCIDENCE(S) THAT YOU ARE REPORTING TO THE BOARD.

PLEASE NOTE THE ELIGIBILITY DETERMINATION TAKES A MINIMUM OF 4-6 MONTHS.

If you have any questions related to this policy, call the VN Department Chair’s office at (903) 510-2471. If you can answer yes to any of the following questions you should immediately secure an appointment with the Department Chair of the VN program for criminal background procedure and instructions regarding information on securing licensure eligibility from the Texas Board of Nursing. (These statements also apply to Certified Nurse Aides, Certified Medication Aides, and Medical Assistants).
TECHNICAL STANDARDS AND ESSENTIAL FUNCTIONS REQUIRED

The Vocational Nursing Program at Tyler Junior College has adopted the following as minimum physical competencies for Vocational Nursing Students. These competencies outline reasonable expectations of a student in the Vocational Nursing Program. The student must demonstrate the following minimum abilities.

At the time of application this form must be signed by the student independently be able to:

1. Perform complex psychomotor and physical tasks with or without accommodation which include, but are not limited to:

   a) Standing for long periods of time (8-12 hours/day)
   b) Lifting up to 30 pounds
   c) Performing one person and two person transfers
   d) Turning and ambulating another person
   e) Visually discriminating incremental readings on syringes, sphygmomanometers and other various medical equipment
   f) Visually discriminating between different colored objects
   g) Manipulating equipment and performing patient care procedures (i.e., starting IVs, dressing changes, IV pumps, etc.)
   h) Discriminating between auditory stimuli

2. Communicate effectively and efficiently in English in both oral and written forms.

3. Utilize intellectual abilities, exercise good judgment and complete tasks within required time limits.

4. Demonstrate the emotional health required for full utilization of intellectual abilities and exercise of good judgment.

5. Show integrity, concern for others, interpersonal skills, interest and motivation.
2020 Fall Semester Curriculum

Prerequisite: BIOL 2404 Anatomy and Physiology*
(BIOL 2401 and BIOL 2402, combined, can be substituted for BIOL 2404).

Level I

VNSG 1204 Foundations of Nursing
VNSG 1227 Essentials of Medication Administration
VNSG 1231 Pharmacology
VNSG 1260 Clinical I
VNSG 1323 Basic Nursing Skills
VNSG 1329 Medical-Surgical Nursing I
VNSG 1400 Nursing in Health and Illness I

Semester Hours: 18

Level II

VNSG 1201 Mental Health & Mental Illness
VNSG 1230 Maternal-Neonatal Nursing
VNSG 1262 Clinical II
VNSG 1334 Pediatrics
VNSG 1409 Nursing in Health & Illness II
VNSG 2161 Pediatric/Maternal Newborn Clinical Licensed Practical/Vocational Nurse
VNSG 2431 Advanced Nursing Skills

Semester Hours: 18

Level III

VNSG 1119 Leadership & Professional Development
VNSG 2410 Nursing in Health & Illness III
VNSG 1361 Clinical III-Licensed Practical/Vocation Nurse (LVN) Training

Semester Hours: 8

Total Semester Hours: 48

*Prerequisite For all VNSG courses

Special admission and retention rules apply. Contact the program director for details.

Program requires criminal background check and drug screen. All applicants to the Nursing and Health Sciences programs must be able to pass a criminal background check that includes the provision of necessary documentation for the background check agency to make it reliable. Said documentation may include an authenticated social security card and positive identification such as a driver's license or identification card.

J. Michelle Nelson, Professor/Department Chair, Vocational Nursing
RNHS 2.256/903-510-2471/lvninfo@tjc.edu
2020 Spring Semester Curriculum

**Prerequisite:**  BIOL 2404 Anatomy and Physiology*  
(BIOL 2401 and BIOL 2402, combined, can be substituted for BIOL 2404).

<table>
<thead>
<tr>
<th>Level I</th>
<th>Level II</th>
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<tbody>
<tr>
<td>VNSG 1204 Foundations of Nursing</td>
<td>VNSG 1230 Maternal-Neonatal Nursing</td>
</tr>
<tr>
<td>VNSG 1227 Essentials of Medication Administration</td>
<td>VNSG 1262 Clinical II</td>
</tr>
<tr>
<td>VNSG 1231 Pharmacology</td>
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</tr>
<tr>
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<td>VNSG 2431 Advanced Nursing Skills</td>
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<tr>
<td>VNSG 1323 Basic Nursing Skills</td>
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<tr>
<td>VNSG 1329 Medical-Surgical Nursing</td>
<td>Semester Hours: 11</td>
</tr>
<tr>
<td>VNSG 1400 Nursing in Health and Illness I</td>
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</tr>
</tbody>
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Semester Hours: 18

**Level III-Fall Semester**

VNSG 1119 Leadership & Professional Development  
VNSG 1201 Mental Health & Mental Illness  
VNSG 1409 Nursing in Health and Illness II  
VNSG 1410 Nursing in Health and Illness III  
VNSG 2161 Clinical III  
VNSG 1361 Clinical IV-(Capstone)

Semester Hours: 15

Total Semester Hours: 48

*Prerequisite For all VNSG courses

Special admission and retention rules apply. Contact the program director for details.

Program requires criminal background check and drug screen. All applicants to the Nursing and Health Sciences programs must be able to pass a criminal background check that includes the provision of necessary documentation for the background check agency to make it reliable. Said documentation may include an authenticated social security card and positive identification such as a driver’s license or identification card.

J. Michelle Nelson, Professor/Department Chair, Vocational Nursing  
RNHS 2.256/903-510-2471/lvninfo@tjc.edu
VOCATIONAL NURSING POINTS CALCULATOR WORKSHEET

1. ATI TEAS Composite Score: \( x \times 0.5 \) __________

2. BIOL 2404 (OR 2401 and 2402) COURSE grades. Points are awarded for each completed course:
   a. Points: D=0  C=0.5  B=1  A=2 __________

3. BIOL 2401, 2402 (if not previously awarded) and 2420 COURSE grades:
   (Points are awarded for each completed course)
   a. Points: D=0  C=0.5  B=1  A=2 __________

4. Medical Terminology HITT 1305 and HITT 1303. Points are awarded for each completed course:
   a. Points: D=0  C=0  B=0.5  A=1
      (OR if HITT 1305 full semester course is completed)
   b. Points: D=0  C=0.5  B=1  A=2 __________

5. Current Certificate—Certified Nursing Assistant: PCA=1  CMA=2  CNA=3
   a. Must show documentation of 4 months experience in the last 12 months prior to the posted application period as well as a current CNA license: __________

6. TSI Complete or “College Ready”:
   a. TSI Complete in Reading, Math, and Writing (no partial credit) = 2 points __________

7. Residency points are awarded as follows:
   a. TJC-In-District = 1 point __________

TOTAL POINTS __________