

REQUEST FOR QUALIFICATIONS

RFQ #24-12

Submittal Deadline:

June 14, 2024 – 2:00 p.m.

Project Description: The Tyler Junior College Foundation is accepting qualifications in response to this request for public accounting services.

SUBMISSION OF PROPOSALS:

1. Proposals must follow the format shown in the “Request for Qualifications” packet.
2. Documents received after the deadline indicated herein will not be considered. The Foundation reserves the right to accept or reject any informality, or cancel this RFQ for any reason at any time.
3. The Foundation will not accept qualifications that are delivered by telephone, facsimile (fax), or electronic mail (e-mail).
4. Properly received submittals WILL NOT be returned to Respondents.
5. Selected professional will be required to submit Form 1295 through the Texas Ethics Commission (TEC).
6. Sealed qualifications, addressed to Tyler Junior College Foundation, will be received in the Office of Mitch Andrews, Executive Director, TJC Foundation, at 1327 South Baxter Avenue, Tyler, Texas 75701, until 2:00 p.m., Friday, June 14th, 2024.

A complete “Request for Qualifications” information packet may be obtained online at <https://www.tjc.edu/rfp>.

Tyler Junior College Foundation
Mitch Andrews, Executive Director