

REQUEST FOR QUALIFICATIONS

RFQ #24-04

Tyler Junior College

Submittal Deadline:

February 21, 2024 – 2:00 p.m.

Project Description: Tyler Junior College is accepting qualifications in response to this request for selection of an architectural firm for academic programming, renovations and additional services at TJC-West.

SUBMISSION OF PROPOSALS:

1. Proposals must follow the format shown in the “Request for Qualifications” packet.
2. Documents received after the deadline indicated herein will not be considered. The College reserves the right to accept or reject any informality, or cancel this RFP for any reason at any time.
3. The College will not accept qualifications that are delivered by telephone, facsimile (fax), or electronic mail (e-mail).
4. Properly received submittals WILL NOT be returned to Respondents.
5. Selected professional will be required to submit Form 1295 through the Texas Ethics Commission (TEC).
6. Sealed qualifications, addressed to Tyler Junior College, will be received in the Office of Dana Ballard, Director, Campus & Procurement Services, at 1327 South Baxter Avenue, Tyler, Texas 75701, until 2:00 p.m., Wednesday, February 21, 2024.

A complete “Request for Qualifications” information packet may be obtained online at <https://www.tjc.edu/rfp>.

RFQ #24-04

Tyler Junior College

Dr. Juan Mejia, President