

COLLEGE RESOURCES



Know **WHO** can help you

Know **WHAT** resources are available

Know **WHEN** you need assistance

Know **WHERE** you can locate resources

"WHO CAN HELP ME WITH...?"	DEPARTMENT TO CONTACT	NOTES	CONTACT INFO
Getting into college?	Admissions	Assists with all items needed to enroll.	TJC.edu/Admissions
Choosing a major?	Career Planning	Selecting a major that is a best fit for your strengths and needs; learn about jobs.	TJC.edu/CareerPlanning
Getting the money to pay for college?	Financial Aid Veterans Affairs Scholarship	FAFSA, scholarships and VA benefits.	TJC.edu/AffordingCollege
Completing college entrance assessments?	Testing Services	Offers testing for college entrance and selective admission programs.	TJC.edu/Testing
On-campus housing	Residential Life and Housing	Dorm tours and applications.	TJC.edu/ResidenceLife
Planning my schedule of classes and which classes to take?	Academic Advising	Helps with registering for classes and assists with "being on track" to graduate.	TJC.edu/Advising
Getting a copy of my college transcript?	Registrar	Transferring classes from or to other colleges, deals with grades, drops, withdrawing, transcripts and graduation.	TJC.edu/Registrar
Making payment on my bill?	Business Services	Customer service for acceptance of payment through Apache Access or in-person cashiers.	TJC.edu/BusinessServices
Struggles to be a successful college student?	Success Coaching TRIO Program Tutoring Services	Offers various services and resources that promote academic success.	TJC.edu/Success TJC.edu/Trio TJC.edu/Tutoring
Getting ADA accommodations?	Disability Services	Processes documents necessary to determine ADA accommodations	TJC.edu/ADA
Technical issues with my student account?	Office of Technology Services	Help with logins, password resets, Apache Access account, Canvas and software installation.	TJC.edu/HelpDesk
Meeting new people?	Center for Student Life and Involvement	Student organizations, events and opportunities for social interaction.	TJC.edu/CampusLife
Being safe on campus?	Campus Police	Services such as "safe walks" to/from night classes/dorms, as well as car battery boosts, car lock-out services, etc.	TJC.edu/Police
My mental health?	Counseling Services	Licensed professional counselors for short-term counseling and referrals.	TJC.edu/Counseling
My physical health?	The Campus Clinic	Basic health services for routine ailments.	TJC.edu/Clinic

ACADEMIC SUCCESS

ACADEMIC ADVISING

Academic Advising helps students develop a degree plan that matches their educational and career goals, guides them to appropriate student resources and addresses their course and program questions. [TJC.edu/Advising](https://tjc.edu/Advising)

CAREER PLANNING

Career Planning helps students become more knowledgeable and empowered when choosing a major or career relative to their personal strengths and professional goals. [TJC.edu/CareerPlanning](https://tjc.edu/CareerPlanning)

POTTER HALL MATH LAB

The Math Lab offers tutoring by TJC professors to students in need of assistance in their mathematics courses. [TJC.edu/Tutoring](https://tjc.edu/Tutoring)

TRIO EDUCATIONAL OPPORTUNITY CENTER AND STUDENT SUPPORT SERVICES

TRIO programs are designed to help students that are first generation, low income, and/or have disabilities gain access to and be successful in college. Services are free of charge and include class supplies, support, tutoring, enrichment activities, and more. [TJC.edu/TRIO](https://tjc.edu/TRIO)

VAUGHN LIBRARY

Long dedicated to supporting and assisting TJC students in reaching their academic goals, Vaughn Library has recently upgraded and improved its tutoring services, work spaces, study areas, computer labs and more, to serve and assist you better. [TJC.edu/Library](https://tjc.edu/Library)

COLLEGE SUCCESS COACHING

College Success Coaching promotes student success by providing individualized, one-on-one mentoring on topics like goal setting, study strategies, time management, financial literacy and healthy habits. [TJC.edu/Success](https://tjc.edu/Success)

COMPUTER AND DIGITAL MEDIA LABS

Students have access to approximately 70 computers on the first floor of the library that are available on a first-come basis with a time limit of 2 hours. Printers are also available. Additionally, the Digital Media Lab allows students access to 3D printing, sound-proof recording booth, MACs and high-powered PCs, laser engraving, green screens, video and audio recording, robotics, Cricut machines and more. [TJC.edu/ComputerLabs](https://tjc.edu/ComputerLabs)

TUTORING

The Apache Tutoring Center offers learning support through reading comprehension and study skills, content clarification tutoring and writing assistance. [TJC.edu/Tutoring](https://tjc.edu/Tutoring)





STUDENT RESOURCES

APACHE RECREATION CENTER

The ARC offers outdoor disc golf and basketball, indoor weight and exercise training, intramural sports and other recreational activities on wooded acreage at the northeast corner of the TJC Central Campus. [TJC.edu/ARC](https://www.tjc.edu/ARC)

COUNSELING SERVICES

The primary objective of TJC Counseling Services is to help students with personal, emotional and adjustment problems so that they can succeed in college. Six free sessions per long semester permitted. [TJC.edu/Counseling](https://www.tjc.edu/Counseling)

DENTAL HYGIENE CLINIC

Services provided by dental hygiene students under the supervision of registered dental hygienists and general dentists. Free for TJC students and reduced cost for the public. [TJC.edu/DentalClinic](https://www.tjc.edu/DentalClinic)

DISABILITY SERVICES

Disability Services provides accommodations for qualified students with documented disabilities such as learning, hearing, visual or physical disabilities. [TJC.edu/ADA](https://www.tjc.edu/ADA)

IT SERVICE DESK

IT Service Desk supports assistance with password resets, account lockouts, canvas issues and software installs. [TJC.edu/HelpDesk](https://www.tjc.edu/HelpDesk)

PATHWAY TO COMFORT PANTRY

Established through a partnership between TJC and PATH, this pantry provides food security for students, at no cost, on an as-needed basis. Available during fall and spring semesters. [TJC.edu/PathToComfort](https://www.tjc.edu/PathToComfort)

PERKINS CTE SUCCESS CENTER

The Carl D. Perkins Grant Program at TJC is a federally-funded program that provides community colleges with resources to develop and maintain programs in Career and Technical Education as well as provide financial assistance to students enrolled in these areas of study. [TJC.edu/Perkins](https://www.tjc.edu/Perkins)

TJC NOW

The TJC NOW emergency grant was established to fund the immediate needs of students at TJC. Funds can help with books/supplies, groceries, housing, transportation (fuel), medical and technology. [TJC.edu/NOW](https://www.tjc.edu/NOW)

UTH-TJC HEALTH CLINIC

The campus clinic can test for flu, strep, UTI and check blood glucose levels. The clinic can complete required physicals for athletes and students entering nursing or other allied health programs. Flu shots are free for current TJC students. No appointment necessary. [TJC.edu/Clinic](https://www.tjc.edu/Clinic)



CAMPUS POLICE AND PARKING

CAMPUS POLICE

Campus Police provide valuable security to everyone on campus at TJC. Our officers seek to create a safe and secure environment in which the educational mission of the College can be realized free from the threat of crime. The Campus Police department offers a variety of services such as vehicle boosts and unlocks. They also offer a safe walk service to any student, day or night.

STUDENT ID

After your bill is settled, students may get their picture taken for their ID at any time at the Campus Police station.

PARKING

To park at TJC, students are required to have a parking permit. These are available through TJC Campus Police beginning Aug. 1 to all registered students.

Please refer to the campus map to identify where you are able to park. **TJC.edu/Maps**

TJC ALERTS

Students are automatically enrolled in TJC Alerts for notifications regarding emergency situations. Students can receive alerts via text message, email, and/or phone call. Up to three phone numbers, three email addresses, and three voice-only telephone numbers can be provided in the TJC Alerts section of Apache Access.

RAVE GUARDIAN APP

Help and resources are just one click away through the RAVE Guardian app available for download through your app store. Virtual safety timers, discreet contact to Campus Police, push notifications and much more are utilized to ensure the safety of TJC students.

ADDITIONAL SAFETY MEASURES

You will find multiple safety systems throughout campus, including well-lit areas, video surveillance, and numerous blue safety poles that allow people to directly contact the police department in case of emergency.

**TJC**TM