12/16/2020

Dear TJC Team Members,

We have been informed of a positive COVID-19 test results within our TJC community.  The individual is currently in quarantine and following strict medical guidelines.

While we have taken significant measures to limit opportunities of exposure to the Coronavirus, we are also prepared for the possibilities that COVID-19 will make its way on to our campus. Our TJC protocols are in accordance with county, state, and federal guidelines and are continually reviewed/updated to match any given situation.

With this diagnosis, we are taking the following steps to ensure the safety of our TJC community:

1. Per TJC protocols, the Dean of Students and Director of Risk Management were contacted, and all appropriate individuals have been notified of this test result.
2. All individuals that may have been exposed have been notified directly with guidance on the next steps.
3. Local health officials are automatically informed of all positive test cases.
4. Facilities utilized by this individual on campus are undergoing sanitization.

Next steps:

1. When the individual has been “fever free” for twenty-four hours, seen an improvement in their symptoms, it has been ten days since the onset of symptoms, **and** their physician provides a release, they will be allowed to return to TJC facilities.
2. It is of paramount importance that everyone continues to adhere to all physical distancing guidelines as well as practice good hygiene, including frequently washing your hands.

While TJC has located hand sanitizing throughout campus, **everyone is encouraged to take responsibility for their own safety and well-being** through the use of protective face coverings, personal hand sanitizer, and maintain physical distancing.

For more safety information, please refer to these resources:

[www.tjc.edu/coronavirus](http://www.tjc.edu/coronavirus)

<https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

For any questions or concern, please email [covid19questions@tjc.edu](mailto:covid19questions@tjc.edu)

We appreciate and care about everyone in our TJC community, and encourage you to take the appropriate precautions to protect yourself and others.