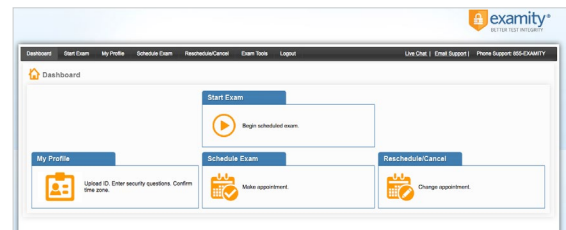# STUDENT QUICK GUIDE
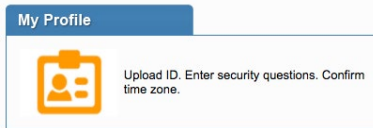## Checklist to use Examity for your ACCUPLACER test:

✔ Contact your institution and tell them you're interested in taking ACCUPLACER tests online with Examity.

✔ Once your school approves your request, you will receive an email from ACCUPLACER with your voucher code. This voucher code will allow you to schedule and take your exam.

✔ Click the Examity link to register. Enter your first name, last name, email, and select your institution.

✔ You will receive a confirmation email from Examity with login credentials.

✔ Click the Examity link and login with the User ID and Password provided to you.
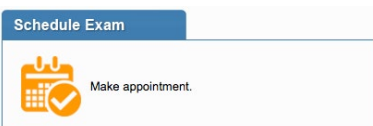
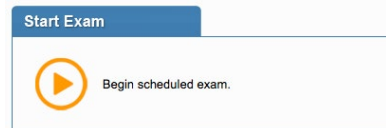## You are now here.

What next?

Step 1: Create Profile
- Select time zone
- Upload government issued photo ID
- Answer security questions
- Enter keystroke

Step 2: Schedule Exam
- Enter voucher code
- Select preferred date and time in calendar
- Want to test now? Click the "on-demand" scheduling button

Step 3: Connect to Proctor
- Return to the Examity dashboard
- Click the Start Exam button
- Click "Connect to Proctor"

Step 4: Authentication
- Verify identity with photo ID
- Review exam rules
- Show desk and workspace
- Answer security question
- Enter keystroke
- Agree to the user agreement

Step 5: Begin Exam
- If you need help, contact us via phone, live chat or email.

Good Luck!
Reaching Support. All day and all of the night.

Phone: 855-392-6489 • Email: support@examity.com • Live Chat: Link located in Examity® dashboard.