

REQUEST FOR PROPOSALS

RFP # J2120-17-06

Tyler Junior College

Campus Services

1327 South Baxter, Tyler, Texas 75701

Phone: 903-510-3313 Fax: 903-510-2633

Project:

**Selection of a Vendor to be a
Commercial Insurance Provider**

Submittal Deadline:

August 2, 2017 2:00 p.m.

Project Description: Tyler Junior College is accepting Proposals in response to this Request for Proposal for selection of a vendor to be a Commercial Insurance Provider for Tyler Junior College.

SUBMISSION OF PROPOSALS:

1. Proposals must follow the format shown in the "Request for Proposal".
2. Documents received after the deadline indicated herein will not be considered. The College reserves the right to accept or reject any informality.
3. The College will not accept Proposals that are delivered by telephone, facsimile (fax), or electronic mail (e-mail).
4. Properly received submittals WILL NOT be returned to Respondents.
5. Selected vendor will be required to submit Form 1295 through the Texas Ethics Commission (TEC).
6. Sealed proposals addressed to Tyler Junior College will be received in the Offices of Campus Services at 1327 South Baxter Avenue, Tyler, Texas 75701 until 2:00 p.m. Wednesday, August 2, 2017.

A complete "Request for Proposal" packet and Addendums, if any, may be obtained online at <http://www.tjc.edu/rfp>.

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Tyler Junior College
Dr. L. Michael Metke, President