Welcome to TJC! I’m Dr. Mike Metke, and it’s my honor to be chancellor of this fine college.

We’re excited to have you on our beautiful campus; and after you’ve spent some time here, we hope you’ll make this your campus, too.

During your time here, you’ll get a firsthand look at the many reasons TJC is your best first choice for college. We have more than 130 degree and certificate programs to choose from, including the first Bachelor of Science degree in dental hygiene in the state of Texas; and our award-winning faculty will help you thrive here.

Whether you’re planning to transfer to a four-year institution later on, or whether you’re going right into a high-paying job as soon as you leave TJC, we’ll make sure you have the skills you need to be successful.

We have great housing, strong academics and a wonderful Presidential Honors Program. TJC has the top Phi Theta Kappa Honor Society; plus, we have clubs and organizations for every interest. TJC has won 60 national championships in athletics, and we have some of the best fine and performing arts programs you’ll find anywhere.

At TJC, you’ll get a true collegiate experience, all at about one-third of the cost of a four-year institution.

Wherever you want to go in life, you can get there from right here. TJC has a proven record of helping students reach their full potential.

Have a great time at orientation! We look forward to seeing you in the fall!

Dr. Mike Metke,
Chancellor for the College District of TJC and Chief Executive Officer
<table>
<thead>
<tr>
<th>Page</th>
<th>Section</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Meet the Apache Chiefs</td>
</tr>
<tr>
<td>6</td>
<td>Decoding Apache lingo</td>
</tr>
<tr>
<td>8</td>
<td>TJC spirit &amp; traditions</td>
</tr>
<tr>
<td>10</td>
<td>New student checklist</td>
</tr>
<tr>
<td>11</td>
<td>Important dates</td>
</tr>
<tr>
<td>12</td>
<td>Connecting with TJC</td>
</tr>
<tr>
<td>14</td>
<td>Family communication tips</td>
</tr>
<tr>
<td>16</td>
<td>Pathway: Healthcare Professions</td>
</tr>
<tr>
<td>17</td>
<td>Pathway: Public Service</td>
</tr>
<tr>
<td></td>
<td>Pathway: Creative and Communications Arts</td>
</tr>
<tr>
<td>18</td>
<td>Pathway: Business and Entrepreneurship</td>
</tr>
<tr>
<td></td>
<td>Pathway: Manufacturing, Transportation and Industry</td>
</tr>
<tr>
<td>19</td>
<td>Pathway: Science and Technology</td>
</tr>
<tr>
<td>20</td>
<td>Financing your education</td>
</tr>
<tr>
<td>22</td>
<td>Quick steps to register</td>
</tr>
<tr>
<td>23</td>
<td>On-campus dining</td>
</tr>
<tr>
<td>24</td>
<td>Residential Life &amp; Housing</td>
</tr>
<tr>
<td>26</td>
<td>Get involved</td>
</tr>
<tr>
<td>28</td>
<td>Campus resources</td>
</tr>
<tr>
<td>35</td>
<td>Quick reference guide</td>
</tr>
<tr>
<td>36</td>
<td>Campus map</td>
</tr>
</tbody>
</table>
Meet your **Apache**

- **Dornell Crist**
  - Sophomore
  - Madisonville, TX

- **Justin Crowe**
  - Sophomore
  - Jacksonville, TX

- **Julianna Geter**
  - Freshman
  - Arlington, TX

- **Victor Jacobo**
  - Freshman
  - Tyler, TX

- **Hannah Lair**
  - Sophomore
  - Carlinville, IL

- **Christian Marez**
  - Sophomore
  - Longview, TX

- **Chelsea Mederes**
  - Freshman
  - Crosby, TX

- **Alliyah Melahn**
  - Freshman
  - Lindale, TX

- **Kyleigh Moody**
  - Freshman
  - Lindale, TX

- **Kacey Moore**
  - Freshman
  - Yantis, TX

- **Samuel Ortiz**
  - Freshman
  - Dallas, TX

- **Ariel Robinson**
  - Freshman
  - Keller, TX

- **Emilee Rogers**
  - Sophomore
  - Canton, TX

- **MaKenlie Stanley**
  - Freshman
  - Kaufman, TX

- **Justin Thomas**
  - Freshman
  - Desoto, TX

- **Jayla Tillis**
  - Freshman
  - Trinity, TX

- **Jarrie Trimble**
  - Freshman
  - Fort Worth, TX

- **Jaela Wideman**
  - Sophomore
  - Tyler, TX
Meet the NSO leader

I want to begin by saying thank you! Thank you for taking the time to get the most out of this experience and thank you for investing in yourself. Thank you for choosing TJC.

Our orientation program has been specifically designed with your success in mind. Our team has worked hard to deliver the best experiences to you during the time that we will spend together. We look forward to meeting you, serving you, and impacting your life.

Feathers up,
Murphy Turner

Murphy Turner
Manager, Prospective and New Student Programs
903-510-3133
mtur@tjc.edu

Dear Apaches,

Welcome to TJC, a world-class, premier, and award-winning institution of higher learning, recognized for its commitment to teaching excellence and student and community success.

At TJC, we exist to serve students from orientation to graduation, and we are committed to promoting and supporting the promises of Tyler Junior College.

I am most proud of our students, who in addition to excelling academically, are engaged in giving back to our communities through their leadership in student organizations, athletic programs, and cultural and artistic events, focused on promoting an institutional climate that embraces the values of TJC.

I am fortunate to work with brilliant minds, all focused on transforming our region for the better. In addition to getting to know more about TJC through our web page, our doors are open for you to visit with us personally, so that you too, can become a vital member of Apache Nation!

Go, Apaches!!!

Dr. Juan E. Mejia
President, Branch Locations and TJC District Provost

Apache Chiefs

The Apache Chiefs are a group of students dedicated to serving others. The organization spends the majority of the year planning and executing New Student Orientation. They are a prestigious group of students that serve and mentor new students throughout their time at TJC.
**A-NUMBER** – Student ID number, you’ll use this for almost everything at TJC.

**AEC** – Apache Enrollment Center. Located in White Administrative Services Center, it’s your one-stop shop for all questions related to financial aid, admissions, the office of the registrar and the cashier’s office.

**APACHE ACCESS** – The website/platform used for all things related to your personal account at TJC.

**APACHE BUXX** – Money placed on your ID card that can be used at any campus dining location (similar to a prepaid card).

**THE CAFE** – nickname for the Apache Junction, TJC’s on-campus dining facility located in Rogers Student Center.

**CHIEFS** – Nickname for the Apache Chiefs, a student organization dedicated to serving incoming students and their guests during New Student Orientation. They also serve as campus and community leaders throughout the academic year.

**CORE** – Core curriculum, group of courses designed to provide a sound background in the liberal arts.

**CSLI** – Center for Student Life and Involvement; office dedicated to helping students get involved on the TJC campus and within the Tyler community.

**DRUMBEAT** – Student-run newspaper on the TJC campus.

**DRUM BEAT** – A tradition at TJC during homecoming week. Students beat a drum 24/7 until the Apache football team kicks off at the Homecoming game.

**DUCK POND** – Commonly used name for the fountain located between Wise Auditorium and Wise Cultural Arts.

**EDUC** – EDUC 1300 is the course code for Learning Frameworks, a class required as part of the core curriculum.

**FAFSA** – Free Application for Federal Student Aid.

**#FEATHERSUP** – Hashtag used across all social media platforms to promote school spirit. Post a picture and use it while at New Student Orientation – you may win a prize!

**GENTRY** – Gentry Gym, a gymnasium located within the Ornelas Health and Physical Education Center.

---

**DECODING APACHE Talk**
HOMECOMING – A week-long celebration of TJC filled with activities for students, alumni and the community.

J1109 – Jenkins Room 1109, a large lecture hall in Jenkins Hall used for classes and some campus events.

JBT – Jean Browne Theatre, a multi-purpose auditorium within the Wise Cultural Arts Center.

JENKINS LAWN – Grassy area in front of Jenkins Hall, used for campus and community events throughout the year.

OHPE – Ornelas Health and Physical Education Center.

ORGSYNC – An online portal for all student clubs and organizations.

PAT HARTLEY – The official field of the TJC’s men’s and women’s soccer teams.

THE QUAD – Grassy area between Jenkins Hall, White Administrative Services Center and Vaughn Library.

ROGERS – Name used for the Rogers Student Center, not to be confused with the Rogers Nursing & Health Sciences Center.

RSC – Rogers Student Center, the student union at TJC.

THE REC – The Student Recreation Center, located on the 2nd floor of Rogers Student Center.

TJC SCIENCE CENTER – Center for Earth and Space Science Education, an on-campus venue and planetarium.

WAG – Wagstaff Gymnasium, the home of TJC’s volleyball team and men’s and women’s basketball teams.

WHITE – White Administrative Services Center, houses the administrative staff and several important student resources such as the Apache Enrollment Center.

Ya-A-Te – ‘Welcome’ in Apache, also a multi-day camp located off campus prior to the fall semester designed to instill a sense of community and school pride among incoming and returning students.
Since its founding in 1926, TJC has exemplified spirit and tradition as a post-secondary institution. A rich history of student life and involvement sets TJC apart from other two-year colleges and fosters an ever-growing Alumni Association.

**RAMEY TOWER**

- 1940s - TJC played in many national football games including the Rose Bowl in Pasadena, California. At the time, Ramey Tower was visible from Broadway, and was lit in gold if we won the game and in white if we lost the game.
- 1996 - The Student Senate put the chime system in the tower.
- 1997 - Campus-wide contest was held for a stained glass window design. The art department helped to construct the stained glass window in Ramey Tower. The window captures many traditions, including the old logo, the school flower, the yellow rose, the Apache, and the first building built on the TJC campus, Jenkins Hall.

**APACHE BELLES**

The TJC Apache Belles have been entertaining audiences from the football field to the performance stage since 1947 with their precision dance and head-turning production numbers. For more than 60 years, the trademark precision dance, cutting-edge routines and, of course, the famous Apache Belle “high kick” have thrilled fans around the globe.
DRUM BEAT
One of TJC’s oldest and proudest traditions beginning in 1948, it has remained an unbroken, TJC Homecoming Week custom ever since. Students, faculty and staff beat a drum 24/7 until the Apache football team kicks off at the Homecoming game.

RIM MARCH
The Rim March began in 1948, and has been an unbroken tradition since that time. As best can be determined, it started as a way to give a psychological advantage to our football team, much as the Indians did in the old westerns, silhouetting themselves on the canyon to intimidate the cowboys, so the Apache Band and Belles march the rim around Rose Stadium to show the Black and Gold. The march takes place approximately 45 minutes prior to kickoff.

TJC APACHE BAND
For more than 70 years, the Apache Band has entertained audiences in East Texas and around the world. The band program as a whole performs at a large number of campus, athletic, and community events offering opportunities unparalleled in any other college activity.

ALMA MATER
All Apaches, men and maidens
Raise your voices high
Till the echoes heavy laden
Swell up to the sky!
On to Honor! On to Glory!
On to Victory!
Hail to thee our Alma Mater!
Hail to T-J-C!

FIGHT SONG
Sons of Black and Gold
Will you let the foe,
Take from us the victory?
Hear our warriors’ chorus,
Sweep the line before us
Carry on to victory.
Onward, Onward –
Charge against the foe.
Forward, Forward –
Apache banners go.
Sons of Mars and Thunder
Rip that line asunder
Carry on to victory.
During New Student Orientation, you should:

- Connect with your Apache Chiefs
- Get advised for fall classes
- Register for your classes
- Discover a student organization
- Explore where you will be living (if on campus)
- Take your ID photo
- Register for Ya-A-Te Leadership Retreat

After New Student Orientation, you should:

- Check your TJC email daily
- Pay your tuition and fees by the payment deadline - 7/23/19
- Review your course syllabi and purchase needed textbooks and materials
- Pick up your ID and parking sticker*
- Prepare for your move-in date
- Attend Ya-A-Te Leadership Retreat
- Attend Weeks of Welcome events during the first two weeks of the semester

*Students must be registered and have all account current to receive their student ID

*Students must have a student ID to receive a parking sticker

For a complete list of academic calendar dates, visit TJC.edu/calendar
# Important dates

## Fall

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>7/23</td>
<td>Payment deadline by 5 p.m.</td>
</tr>
<tr>
<td>8/20-23</td>
<td>Ya-A-Te Leadership Retreat</td>
</tr>
<tr>
<td>8/23-24</td>
<td>Residence Halls open</td>
</tr>
<tr>
<td>8/26</td>
<td>Classes begin</td>
</tr>
<tr>
<td>8/26-9/6</td>
<td>Weeks of Welcome</td>
</tr>
<tr>
<td>9/7</td>
<td>Gold Rush Football Game</td>
</tr>
<tr>
<td>10/26</td>
<td>Homecoming</td>
</tr>
<tr>
<td>11/3</td>
<td>Online Registration opens for Spring</td>
</tr>
<tr>
<td>12/5-11</td>
<td>Finals</td>
</tr>
<tr>
<td>12/13</td>
<td>Fall graduation</td>
</tr>
</tbody>
</table>

## Spring

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/7</td>
<td>Payment deadline by 5 p.m.</td>
</tr>
<tr>
<td>1/12</td>
<td>Residence halls open</td>
</tr>
<tr>
<td>1/13</td>
<td>Classes begin</td>
</tr>
<tr>
<td>1/13-24</td>
<td>Weeks of Welcome</td>
</tr>
<tr>
<td>3/9-13</td>
<td>Spring Break</td>
</tr>
<tr>
<td>4/5</td>
<td>Online Registrations opens for Summer and Fall 2020</td>
</tr>
<tr>
<td>4/30-5/6</td>
<td>Finals</td>
</tr>
<tr>
<td>5/8</td>
<td>Spring Graduation</td>
</tr>
</tbody>
</table>

For a complete list of academic calendar dates, visit TJC.edu/calendar

#FeathersUp
I chose TJC because it had everything I was looking for. The institution is affordable with great resources. They offer my major and the opportunity for internships in my field. TJC also has great extracurricular activities to get involved with. TJC has it all and I’m loving it!
-Emilee Rogers - sophomore

TJC was the perfect choice for me because it has everything you could ask for. Coming from a single-parent home, affordability was important and TJC has delivered. I have received everything from the college experience that I desired and TJC has allowed me to grow and become independent.
-Samuel Ortiz - freshman

About me

Hometown:

Special talent:

Favorite food:

Unpopular opinion:

Most excited about:
<table>
<thead>
<tr>
<th>What can you get out of today?</th>
</tr>
</thead>
<tbody>
<tr>
<td>What college goals do you have?</td>
</tr>
<tr>
<td>What made you apply?</td>
</tr>
<tr>
<td>Do you plan to work on/off campus?</td>
</tr>
<tr>
<td>Are you involved in any sport/group?</td>
</tr>
<tr>
<td>What was the hardest/easiest class you took in high school?</td>
</tr>
<tr>
<td>Are you interested in study groups or tutoring opportunities?</td>
</tr>
<tr>
<td>What will you do today to help you be successful?</td>
</tr>
<tr>
<td>What will you do this year to help you be successful?</td>
</tr>
<tr>
<td>Are you undecided about your major?</td>
</tr>
<tr>
<td>What happens if you change your major?</td>
</tr>
<tr>
<td>Do you have other ideas/plans?</td>
</tr>
<tr>
<td>How do you plan to spend free time?</td>
</tr>
<tr>
<td>What helps you de-stress?</td>
</tr>
<tr>
<td>What are some of your favorite things to do?</td>
</tr>
<tr>
<td>Are you living on/off campus?</td>
</tr>
<tr>
<td>Have you ever had a roommate?</td>
</tr>
<tr>
<td>How do you plan to connect if you live off campus?</td>
</tr>
</tbody>
</table>
One of the keys to successful relationships between college students and family members is communication. It is helpful to set aside a specific time to discuss important topics related to entering and being successful during college. The following questions can help start those conversations.

**Academics**
- What are good grades?
- What are bad grades?
- What grades are acceptable for college as opposed to high school?
- Who decides your major?
- What does changing your major look like?
- Is it okay to miss class? For what reasons? Who should you tell?
- How many courses should you take each semester?
- Should you join student clubs and organizations?
- What should that balance look like?

**Financial Aid**
- What paperwork has been completed?
- Should you take out loans?
- How much should you borrow?
- What will repayment look like?

**Life during college**
- Is there a curfew? What time? How is it enforced?
- How much time should you spend with family versus friends?
- Where will you stay?
- How will you get to campus? Carpool? Parents drive? Personal vehicle?
- How are you expected to behave? In class? Out of class?
- How much time are you expected to spend on campus?
- Parties? Alcohol? Drugs? Consequences?
- Code of Conduct adherence/violations? Consequences?
- How should you communicate issues you are having? How often? In what detail?

**Finances**
- Who pays for tuition? (Students must grant access to anyone who may wish to view their financial information at the college. This can be done through the FERPA form found in Apache Access.)
- Should you work? On-campus, off-campus or both?
- How many hours?
- What happens to the money you earn? Used for tuition? Sent home? Personal spending?

**Communication**
- What are the communication expectations?
- How often should we talk?
- How should we communicate: Text? Call? FaceTime? Social media?
- Who needs to call whom? When? How often?
- What constitutes an emergency?
- What is the plan for an emergency at home? At college?
- How often do you plan on going home?
- How often do family members visit you at college?
Going to college close to home has been better than I could have ever expected. Although I was nervous that I wouldn’t be able to make many friends or get involved living off campus, I was completely wrong. I have made friends in all of my classes and joined the Apache Chiefs! In addition to making these connections, I have been able to maintain my grades while also working an off-campus job. I love being able to go home and have dinners with my family while also getting the most from the college experience. It really is the best of both worlds!

-Aaliyah Melahn - freshman

Conversations for the ride home

- What is something surprising that you learned at New Student Orientation?
- What are you excited about at TJC?
- How is your class schedule?
- How do you plan on getting involved in any clubs or organizations?
- What are the holidays going to look like?
- When can I come visit?
- Are you prepared for the unexpected with schedule, roommate, academics, and finances?
Most of our nursing degrees and health sciences programs are housed in the Robert M. Rogers Nursing & Health Sciences Center, a facility located just blocks away from two major hospitals in Tyler. Dedicated faculty at TJC provide years of experience in their field to teach students up-to-date as well as time-tested methods of care.

tjc.edu/healthprofessions

Degree and Certificate Programs:

- Dental Assisting
- Dental Hygiene AAS
- Dental Hygiene BS
- Diagnostic Medical Sonography
- Emergency Medical Services Professions
- Health and Kinesiology
- Health Information Technology
- Healthcare Administration
- Healthcare Technology & Medical Systems (BAT)
- Medical Laboratory Technology
- Medical Office Management
- Nursing, Associate Degree
- Nursing, Vocational
- Occupational Therapy Assistant
- Ophthalmic Medical Assisting
- Physical Therapist Assistant
- Radiologic Technology
- Respiratory Care
- Surgical Technology
- Veterinary Technician
- Wellness and Exercise Science
With TJC’s highly ranked Public Service programs, you’ll get to build your resume in a variety of fulfilling and sought-after careers. Our degree programs are reviewed by advisory committees made of industry leaders who make sure the programs fulfill employer requirements.

`tjc.edu/professionalprograms`

**Degree and Certificate Programs:**
- Addiction Counseling and Community Health
- Child Development/Early Childhood
- Criminal Justice
- Education
- Fire Protection Technology
- Government
- Paralegal
- Psychology
- Public Administration
- Sign Language Interpreting
- Social Work
- Sociology

**PATHWAY: Creative and Communications Arts**

*High School Public Arts & Humanities Endorsement*

With TJC's arts and communication programs, you'll get a fantastic learning experience in a variety of fulfilling and creative endeavors, while building your portfolio and expanding your skills in a nurturing environment.

`tjc.edu/artslanguage`

**Degree and Certificate Programs:**
- Art
- Communications/Journalism
- Dance
- English
- Foreign Languages
- General Studies
- History
- Music
- Musical Theatre
- Speech
- Visual Communications
The Business and Entrepreneurship pathway is designed for students seeking degrees in business, marketing, finance, accounting, economics and professional programs like tennis management and economics.

**tjc.edu/businessprograms**

**Degree and Certificate Programs:**

- Business
- Business Management
- Culinary Arts
- Economics
- Professional Tennis Management

**PATHWAY: Manufacturing, Transportation and Industry**

Get hands-on training in some of the most complex and high-demand professions.

**tjc.edu/technicalprograms**

**Degree and Certificate Programs:**

- Automotive Technology
- Electrical/Electronic Controls Technology
- Engineering Design Technology
- HVAC/Refrigeration
- Industrial Maintenance Technology
- Power Plant Technology
- Surveying and Geomatics Technology
- Welding Technology
Get a solid foundational knowledge base at TJC in science or mathematics, or in-demand career fields like engineering and computing.

tjc.edu/sciencemathematics

Degree and Certificate Programs:

- Biology
- Chemistry
- Computer Networking and Information Technology
- Computer Science
- Engineering
- Environmental Science
- Game and Simulation Development
- Geology
- Mathematics
- Physics
Many students overlook the cost of textbooks when they think about college and can be overwhelmed when they discover what is needed. Be sure you talk to or email your instructor before buying any textbooks.

Once you know what books you need, check out online resources like allbookstores.com to compare prices. Although renting can be a little cheaper, I personally prefer to buy my books. When you are ready to purchase, save some time and frustration by pre-ordering your books. Doing these things will help save you both time and money!

- Justin Thomas - freshman

TJC awards over $48 million each year in financial aid grants, loans, scholarships, waivers, exemptions and work study to assist students in covering the cost of their education. Most students only think of the FAFSA when they think of financial aid, but the financial aid office is here to assist with many other important topics.

How to apply for Federal Financial Aid:
1. Complete the free application for Federal Student Aid (FAFSA) at FAFSA.GOV and add TJC’s school code: 003648
2. Learn about any additional requirements and take care of them as soon as possible
3. Review and decide on your awards in Apache Access
4. If you accept loans, complete loan entrance counseling and sign your Master Promissory Note at studentloans.gov
Payment Options

- **ONLINE** through your Apache Access account. On the TJC homepage, click the Pay Your Bill icon. At the bottom of the page, select Make a Payment. You may either pay in full or choose the installment plan option. We accept Visa, MasterCard, American Express, and Discover.

- **IN PERSON** at the cashier’s office in the White Administrative Services Center. The office is open 8 a.m.-5 p.m. Monday through Friday. We are happy to take cash, check, money orders, and credit cards.

- **OVER THE PHONE** by calling the cashier’s office at 903-510-2672. We are only able to take credit card payments over the phone.

- TJC also offers **PAYMENT PLANS**. For information about setting up a payment plan, please contact Business Services at 903-510-2569, by email at businessservices@tjc.edu or in person by visiting the Apache Enrollment Center in the White Administrative Services Center.

- **APACHE ENROLLMENT CENTER (AEC)**
  
  Have questions? Check in with AEC located in the White Administrative Services Center. AEC is your one-stop-shop for assistance and questions related to financial aid, student accounts billing and registration. The AEC is open 8 a.m.-5 p.m. Monday through Friday. Please contact us by phone at 903-510-2200 or by email at aec@tjc.edu. You never need an appointment, and we are happy to help you navigate everything that is TJC!

---

Everyone knows the stereotype of the broke college student. But with a little planning, that doesn't have to become a reality. One of the most important things to do is to set limits for yourself. Maybe you limit yourself to only eating out once or twice a week. If you have a job, try to make sure you never spend an entire paycheck; put some aside for when you really need it. Don't forget that TJC offers many on-campus jobs to its students. These are a great way to pay for your education or earn extra spending money! Also don't forget to apply for scholarships from TJC as well as outside sources.

-Justin Crowe - sophomore
Quick steps to register

1. Go to: tjc.edu

2. Click the Login button

3. Login with A# and Password

4. Press the ADD/DROP CLASSES button

5. Press the REGISTER FOR CLASSES button

6. Select Term & click Submit

7a. If you know the Course Reference Number (CRN) for your classes, you may enter the CRN for each class in the Add Class section and click on Submit Changes to register for your classes.

7b. If you do not know the CRN for your classes, you will need to select Class Search.

8a. Scroll to find your Subject, highlight your selection and click on Course Search.

8b. Scroll down to find the specific class number and click on View Sections.

8c. Check the box in front of the CRN. You may select Register or Add to Worksheet. Repeat the Class Search to continue adding other classes.

9. If you use the Worksheet, you must click Submit Changes to successfully register your classes.

Academic Advising

All first-time college students are required to see an advisor before registering. Advisors will continue to be available throughout your time at TJC, any time you need guidance! It's a great idea to see an advisor as you complete any outstanding TSI requirements, plan your courses, change your major, have academic concerns, plan for transfer or apply for graduation.

Successful advising tips:

- Try to identify a major/career interest before meeting with your Academic Advisor. Visit TJC.edu/careerservice.
- Tell your advisor if you're involved in any extra-curricular activities so they can adjust your schedule accordingly.
- If you plan to transfer to a university, stay in touch with the university's advising professionals to ensure your courses are in sync.
- Use Degree Works to monitor your progress toward degree completion.
TJC offers several dining locations across campus and Dining Services offers a variety of meal plan options to meet the needs of our students. Students living on campus are automatically signed up for a silver, gold, or platinum meal plan based on their preference.

If you are interested in learning more about meal plans offered at TJC, please visit TJC.edu/dining or speak to a Dining Services representative while on campus with us.

### Residential Dining Plans

<table>
<thead>
<tr>
<th>Plan</th>
<th>Meals per Week</th>
<th>Apache Bux</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Platinum Plan</strong></td>
<td>19</td>
<td>$50</td>
</tr>
<tr>
<td><strong>Gold Plan</strong></td>
<td>15</td>
<td>$125</td>
</tr>
<tr>
<td><strong>Silver Plan</strong></td>
<td>10</td>
<td>$200</td>
</tr>
</tbody>
</table>
Living on campus has given me a taste of the real world. I have made many friends and acquaintances that make this college experience all the more interesting. Sharing a space with someone was new for me and I’ve grown to love it! One of the things that I love is that living on campus keeps you in the loop about all the upcoming school events and makes it easy to get involved in organizations. Being away from home can be hard, but once you get comfortable with the campus and the community, TJC will become your home away from home. You’ll love it here!

- Jayla Tillis - freshman

Student Tip: Living on campus

Living on campus has given me a taste of the real world. I have made many friends and acquaintances that make this college experience all the more interesting. Sharing a space with someone was new for me and I’ve grown to love it! One of the things that I love is that living on campus keeps you in the loop about all the upcoming school events and makes it easy to get involved in organizations. Being away from home can be hard, but once you get comfortable with the campus and the community, TJC will become your home away from home. You’ll love it here!

- Jayla Tillis - freshman

Residential Life & Housing

tjc.edu/residencelife

TJC is a great place to start your college career, and residence halls are an ideal place to broaden your life experiences. Over 1,200 students live in our residence halls on the main TJC campus. Residents from all backgrounds, cultures, lifestyles and attitudes are welcome.

Already applied for housing?

Great! We’re excited to have you join us this upcoming year!

Here’s what to expect next:

- Many have already received their fall placement. For those who haven’t, please contact the Residential Life and Housing office or speak to us in person while on campus.
- Check out your residence hall while on campus. We offer tours on the second day of New Student Orientation.
- For information and questions about early arrivals, check-in schedules and hall hours, please visit TJC.edu/housing or contact our office at 903-510-2345.

Check out our blog article about living on campus!
Planning to Commute?

You're not alone - the majority of our students do not live on campus! We are excited to have you joining us and welcome you to our community!

We encourage our commuter students to get the most out of the college experience. One of the best ways to do this is to get involved! There are over 50 clubs and organizations at TJC and we're dedicated to helping you find your home here.

TJC offers a variety of activities for students to do before, between or after class. We have designated student space in almost every building and many students spend a good amount of time in Ornelas Health & Physical Education Center and the Recreation Center in Rogers Student Center.

What should I bring?
- Bed linens (pillow, sheets, bedspread)
- Bath linens (towels, bath mat)
- Shower curtain and rings
- Command hooks or poster putty
- Small area rug
- Power strip (surge protector)
- Small trash can and desk lamp
- Small refrigerator
- Computer, TV
- Laundry basket or bag
- Hangers
- Cleaning supplies/trash bags
- Coffee pot, blender

What should I leave at home?
- Fireworks
- Pets of all kinds
- Candles/incense burners - no open flames
- Halogen lamps
- Microwave ovens, hot pots/crock pots/toasters/toaster ovens/hot plate/electric skillet
- Extension cords
- Weightlifting equipment
- Alcohol and alcohol containers
- Weapons - unless authorized by campus carry policy

Student Tip: Living off campus

As a senior in high school, I couldn’t wait to move away from home and start college. After looking at the costs associated with on-campus living, I decided staying at home wasn’t such a bad idea.

I hear many students say that it’s hard to get involved as a commuter, but truthfully we can be some of the most involved students at TJC.

I have learned that you get out what you put in, and college rewards those who are willing to work. I have found a home in both Apache Chiefs and Student Senate, I have an on-campus job and an off-campus job, and I am still making great grades.

Don’t forget - making your schedule to include these things is the first step to being successful.

- Christian Marez - sophomore
Get involved!

Students involved in campus activities:
• Make lasting friendships
• Create life-long memories
• Make better grades
• Gain marketable experiences

Popular Fall Events
There's always something happening on campus! For a complete list of events, check Orgsync or tjc.edu/events.
Upcoming Fall Events:
• Ya-A-Te
• Weeks of Welcome
• Gold Rush
• Homecoming
• Winter Wonderland

Clubs & Organizations
TJC offers a variety of clubs and organizations to enrich your campus experience.
• Discover new interests
• Meet new people
• Learn and practice skills
• Gain a greater sense of belonging to the TJC community
If you can't find the exact group you are looking for, why not start your own?
tjc.edu/campuslife

Cultural Arts District
Featuring a variety of art and science programs across four venues, including:
• Wise Auditorium
• Jean Browne Theatre
• The Center for Earth & Space Science Education
• Tyler Museum of Art
tjc.edu/performingarts

The Center for Student Life and Involvement is an office on campus dedicated to providing a full college experience. We offer opportunities and programs that add to your involvement outside the classroom.
Student Tip: Get involved!

Getting involved is important to everyone who steps foot on campus! Coming to college can be intimidating and it can be hard finding a place to fit in. TJC offers many different clubs and organizations and getting involved has helped me make many new friends. There is always something for me to do and these opportunities have helped me find a home here. Don’t be afraid to get out of your comfort zone - this is where you will grow the most! Getting involved in clubs and organizations is a great way to enhance your college experience and surround yourself with people who have the same goals as you. Get out there and do something amazing while you are at TJC! #FeathersUp

-Ariel Robinson - freshman

Ornelas Health & Physical Education Center (OHPE)

We encourage fitness that combines physical, mental, intellectual, emotional and spiritual well-being in a healthy, safe, and positive environment. The Ornelas HPE Center schedule varies each semester.

- Intramurals
- Fitness center
- Olympic swimming pool
- Racquetball courts
- Indoor track
- Basketball courts

tjc.edu/ohpe

Apache Athletics

60 national championships and counting! The TJC Intercollegiate Athletics program is proud to include sports for men in football, basketball, baseball, soccer, tennis and golf, and for women in basketball, volleyball, soccer, golf, tennis and softball.
apacheathletics.com
TJC provides their students with a wonderful campus that offers unlimited opportunities. My professors are passionate about their subject and want each student to succeed. I can honestly say that each professor strives to create the best learning environment for all of us. My professors have given me a rewarding experience and the knowledge I have gained in the classroom has impacted my experience here greatly.

-MaKenlie Stanley - freshman

Student Tip: Helpful professors

Veterans Affairs
<http://tjc.edu/veterans>

Thank you for your service!
Please allow us to serve you. We have faculty and staff from every branch proudly serving.

Location:
3rd floor Rogers Student Center

Tutoring
<http://tjc.edu/tutoring>

TJC offers FREE tutoring services to students with three campus locations to support you.

Location:
2nd floor Vaughn Library

TRIO Programs
<http://tjc.edu/trio>

Touching lives – Reaching out – Opening doors

TRiO programs are designed specifically to assist students who may be first-generation, low-income, or protected under the ADA. We are here to help you navigate the college environment and be successful.

Location: 3rd floor Rogers Student Center

TJC Clinic
<http://tjc.edu/supportservices>

Feeling sick? Come see us! Certified physicians backed by 24-7 support.

Location: 2nd floor Rogers Nursing and Health Sciences
Student Tip: Presidential Honors

Presidential Honors is designed for the high-achieving student. It is a small and focused academic program within TJC with specialized honors coursework, dedicated honors faculty, individual advising and planning, reserved housing, and special transcript notation and distinction at graduation. With mentorship, research and job-shadowing opportunities, Presidential Honors puts your needs and interests first.

Location: 3rd floor Rogers Student Center

Counseling Services
tjc.edu/counseling

Supporting your mind, body, and soul.
Location: 3rd floor Rogers Student Center

Disability Services
tjc.edu/ada

Providing needed accommodations to support your success!
Location: Potter Hall 105

Career Planning
tjc.edu/careerplanning

Find a major.
Choose a career.
Ace the interview.
Location: White Administrative Services Center

I highly recommend TJC’s Honors Program to incoming students because of the amazing opportunities it provides and how much of an asset it can be while you’re here at TJC. The honors courses I’ve taken here have been challenging and engaging. My honors professors have encouraged my growth as a scholar and pushed me to test my limits. The honors coordinators and advisors want to hear about your goals and do everything they can to help you achieve them. I also met some of my best friends through the honors program travel opportunities! If you’re coming to TJC this fall, check out the honors program. You won’t regret it!

-Kyleigh Moody - freshman
Student Tip: Never skip class!

Missing class is a waste of time and money. Take the opportunity to go and learn, ask a lot of questions, and show your professors that you care about your grades and your time spent at TJC!

-Dornell Crist, sophomore

One of the best things about going to class is getting to know your professors. They can be so helpful when you take time to reach out to them and ask questions. Missing class makes you look bad, so make sure to go - always!

-Hannah Lair, sophomore

Lanyard Policy

tjc.edu/police

Don’t forget...wear your student ID and lanyard at all times!

Police substation located at:
2nd floor Rogers Student Center

Office of Technology Services

tjc.edu/it

TJC’s Microsoft Office 365 subscription gives students, faculty, and staff online access to Microsoft Office applications from nearly any device – best of all, it is FREE!

Locations:
White Administrative Services Center & Vaughn Library

Degree Works

tjc.edu/advising

Am I there yet?
Let Degree Works help you monitor your progress and graduate on time!

Read the GO blog

go.tjc.edu
CAMPUS POLICE
Campus Police provide valuable security to everyone on campus at TJC. Our officers seek to create a safe and secure environment in which the educational mission of the College can be realized free from the threat of crime. The Campus Police department offers a variety of services such as vehicle boosts and unlocks. They also offer a safe walk service to any student, day or night.

STUDENT ID
Students may get their picture taken for their ID at any time in the Campus Police substation in Rogers Student Center. Student IDs will not be issued to the student until their account has been settled after course registration.

PARKING
Many students and their families have questions about parking. We are happy to offer students parking permits free of charge once their account has been settled after course registration. Students may obtain a parking pass at the Campus Police substation in Rogers Student Center.

You will need:
• License plate number
• Driver’s license
• TJC-issued student ID

Please refer to the provided campus map to identify where you are able to park.

APACHE ALERTS
We encourage students to sign up for Apache Alerts, a cellular telephone text-messaging system that allows faculty, staff and students to receive text messages via college email and on their cellular telephone in the event of extreme emergencies. Participants must opt-in through Apache Access in the TJC Alert Notifications channel to receive these texts.

Please feel free to contact us with any questions or in case of an emergency using the following numbers:

Emergencies: 911
Non-Emergencies: 903-510-2258

FERPA (Family Educational Rights and Privacy Act) governs the disclosure of -- and access to -- education records maintained by an educational institution.

Once a student of any age enters college, the student owns their education record; and parents may only access it if the student chooses to provide written permission.

The student can complete the form online under the eForms tab in Apache Access, or they may fill out the form in person in the Apache Enrollment Center, located on the first floor of White Administrative Services Center.

The form covers two areas: 1) academic and 2) business and financial services. The student may choose to disclose some, all or none of this information. If completing this form in person, students should bring a legal form of ID such as a driver’s license.

If you have questions about FERPA or need help with this form, please contact the Apache Enrollment Center or visit tjc.edu/info/20054/register_for_classes/10/ferpa
In keeping with its rich traditions, Tyler Junior College pledges to maintain a civil campus climate in which students, employees and visitors can experience a safe, mutually supportive, academically encouraging, egalitarian and tolerant community. Tyler Junior College expects all students, faculty and staff members and groups to exercise civility. TJC does not tolerate the subjection of another person, group or class of persons to inappropriate, abusive, threatening, or demanding actions.

Title IX (1972) is a landmark federal civil rights law that prohibits discrimination on the basis of sex in educational programs and activities. Title IX prohibits discrimination on the basis of sex, which can include:

- Gender-based discrimination
- Sexual harassment
- Sexual violence
- Discrimination based on pregnancy

Tyler Junior College takes these matters seriously, not just to comply with the law, but also to provide a safe and enriching campus for all our students. We have programs in place to educate our student body and provide preventative training.

Colleges must take immediate action to address and prevent sexual discrimination on their campuses. Anyone student or faculty member wishing to file a complaint may contact:

- Campus Police
- The College Title IX Investigator or Coordinator

Information regarding sexual assault maybe found in the Student and Employee Handbooks as well as TJC’s Title IX website that can be found at the bottom of the homepage.

www.tjc.edu/titleix

Who to Contact:
Any person (student, faculty, staff, or guest) who believes that discriminatory practices have been engaged in based upon gender may discuss their concerns and file informal or formal complaints of possible violations of Title IX with the following Title IX Coordinators:

Andrew Cantey, Assistant Director of Human Resources, Employee Relations and Compliance
Tyler Junior College
1327 South Baxter Ave | Tyler, Texas 75701
Phone: 903-510-2186 | Email: acan2@tjc.edu

Robby Underwood, Investigator
Phone: 903-510-3067 | Email: rund@tjc.edu

Complaints may be filed online, in person or by calling the anonymous hotline at 903-533-5599.
## Campus Resources:
### Quick Reference Guide

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone</th>
<th>Website</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Admissions</strong></td>
<td>903-510-2523</td>
<td>tjc.edu/admissions</td>
<td>1st floor WASC</td>
</tr>
<tr>
<td><strong>Academic Advising</strong></td>
<td>903-510-3287</td>
<td>tjc.edu/advising</td>
<td>2nd floor RSC</td>
</tr>
<tr>
<td><strong>Apache Enrollment Center</strong></td>
<td>903-510-2200</td>
<td></td>
<td>1st floor WASC</td>
</tr>
<tr>
<td><strong>Athletics</strong></td>
<td>903-510-2458</td>
<td>apacheathletics.com</td>
<td>Wagstaff Gymnasium</td>
</tr>
<tr>
<td><strong>Business Services</strong></td>
<td>903-510-2569</td>
<td>tjc.edu/businessservices</td>
<td>2nd floor WASC</td>
</tr>
<tr>
<td><strong>Campus Police</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emergency: Call 911</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-emergency: 903-510-2258</td>
<td>tjc.edu/police</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Substation located at: 2nd floor RSC</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Career Planning</strong></td>
<td>903-510-2490</td>
<td>tjc.edu/careerplanning</td>
<td>1st floor WASC</td>
</tr>
<tr>
<td><strong>Center for Student Life &amp; Involvement</strong></td>
<td>903-510-2797</td>
<td>tjc.edu/campuslife</td>
<td>2nd floor RSC</td>
</tr>
<tr>
<td><strong>Counseling Services</strong></td>
<td>903-510-2041</td>
<td>tjc.edu/counseling</td>
<td>RSC 302</td>
</tr>
<tr>
<td><strong>Disability Services</strong></td>
<td>903-510-2878</td>
<td>tjc.edu/ada</td>
<td>Potter 105</td>
</tr>
<tr>
<td><strong>Financial Aid</strong></td>
<td>903-510-2200</td>
<td>tjc.edu/scholarshipsfinaid</td>
<td>2nd floor WASC</td>
</tr>
<tr>
<td><strong>Presidential Honors Program</strong></td>
<td>903-510-2895</td>
<td>tjc.edu/honors</td>
<td>3rd floor RSC</td>
</tr>
<tr>
<td><strong>Human Resources</strong></td>
<td>903-510-2419</td>
<td>tjc.edu/hr</td>
<td>2nd floor WASC</td>
</tr>
<tr>
<td><strong>IT Service Desk</strong></td>
<td>903-510-3269</td>
<td>tjc.edu/helpdesk</td>
<td>1st floor WASC</td>
</tr>
<tr>
<td><strong>New Student &amp; Family Programs</strong></td>
<td>903-510-3151</td>
<td>tjc.edu/orientation</td>
<td>Research &amp; Marketing Services</td>
</tr>
<tr>
<td><strong>Ornelas Health &amp; Physical Education Center</strong></td>
<td>903-510-2555</td>
<td>tjc.edu/ohpe</td>
<td>OHPE</td>
</tr>
<tr>
<td><strong>Registrar</strong></td>
<td>903-510-2200</td>
<td>tjc.edu/registrar</td>
<td>1st floor WASC</td>
</tr>
<tr>
<td><strong>Residential Life &amp; Housing</strong></td>
<td>903-510-2345</td>
<td>tjc.edu/residencelife</td>
<td>1415 S. Baxter Ave.</td>
</tr>
<tr>
<td><strong>Scholarships</strong></td>
<td>903-510-3234</td>
<td>tjc.edu/scholarships</td>
<td>2nd floor WASC</td>
</tr>
<tr>
<td><strong>Testing Services</strong></td>
<td>903-510-2617</td>
<td>tjc.edu/testing</td>
<td>2nd floor RSC</td>
</tr>
<tr>
<td><strong>TRIO Program</strong></td>
<td>903-510-2612</td>
<td>tjc.edu/trio</td>
<td>RSC 301</td>
</tr>
<tr>
<td><strong>Tutoring Services</strong></td>
<td>903-510-2577</td>
<td>tjc.edu/tutoring</td>
<td>2nd floor Vaughn Library</td>
</tr>
<tr>
<td><strong>Veterans Affairs</strong></td>
<td>903-510-3750</td>
<td>tjc.edu/veterans</td>
<td>RSC 308</td>
</tr>
</tbody>
</table>

#FeathersUp 35
TJC is one of the largest community colleges in Texas, with over 600 faculty members, more than 12,000 students enrolled per semester, and nearly 2,300 graduates in 2018.